

EXPENSE AUTHORIZATION FORM

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DATE (D-M-Y): _____

TEAM: _____

CHEQUE REQUISITION FOR (please check appropriate box):

TOURNAMENT (Name): _____

DATE OF TOURNAMENT (D-M-Y): _____

OTHER (Details): _____

EXPENSE REIMBURSEMENT (note -- attach receipt(s) & provide brief description):

CHEQUE PAYABLE TO: _____

ADDRESS: _____

AMOUNT \$: _____ REQUESTED BY: _____

DELIVERY OF CHEQUE: MAIL TO ABOVE ADDRESS PICK UP FROM TREASURER

For Office Use:

TREASURER'S SIGNATURE _____ CHEQUE #: _____ ID #: _____

ID	EXPENSES
23	OBA Ins., Affiliation & Membership
24	Coaches Training / Certification
25	Equipment / First Aid Supplies
26	Administration / Storage Unit
27A	Tournaments: (Invitational/Juel/Recruiting)
28	KWL Tournament – Misc. Exp
29	Referees - Exhibition Games
30	Referees - KWL Tournament
31	Gym Rental - Practice & Tryouts
32	Gym Rental - KWL Tournament

33	Coaches Expenses
34	Fundraising (offset to Income 114)
35	Sponsorship Expenses Paid
36	KWL Registration Sponsorship
38	Banquet Meals
39	OBA Expenses – April & May
40	Coaches Shirts
41	Web Costs
42	Advertising
43	Police Checks
45	Miscellaneous

46	Team Pictures
47	Clothing (Purchased KWL Gear)
48	Skills Camps
50	Bank Charges
51	Scholarship
52	Score Clocks & Shot Clocks
53	YBL Charges
54	Uniforms / Pinnies/ T-Shirts
55	CEBA (Cdn Elite Ball Academy)